

### Before you arrive:

- Feel free to research the museum's research library's stacks. The library index is available at [www.monah.libib.com](http://www.monah.libib.com) and through the museum website, under Library.
- If you have any special requests, contact the museum at **479-273-2456**.

### While you're here:

- Please check in with the front desk before you begin your research.
- During your research, we ask you only use pencils with your research; pens are prohibited.
- You may use computers, typewriters, and recording devices, if they do not disturb other researchers, and if there is adequate space for their use.
- Do not take any work materials out of the library without notifying the front desk staff. With prior permission, you **may** be allowed to conduct research in the Great Room.
- Request help from the front desk staff if needed.
- Photocopies are not currently available. You are welcome to take photographs of pages, **WITHOUT the use of flash**.
- Please replace any books that you have pulled from the shelves to their original spot. If you need assistance, the front desk staff will be happy to assist.
- Be considerate of your fellow researchers and of our rare and unique materials - no loud talking, tobacco, food, gum, or beverages in the library while handling books.
- **Handle materials carefully:**
  - Do not write on, alter, lean on, fold anew, trace, or weight materials.
  - Preserve the existing order and arrangement of unbound materials. Report any disarrangement or missing items immediately to the front desk staff.
  - Please moderate your book usage. If you need multiple books, please limit your research to 5 books at a time.
  - If you are unsure about handling any of the books, please ask the front desk staff for assistance.

### Before you leave:

- Return all books and materials to their original place before leaving the research library.